

**Rochelle Park Board of Education  
Regular Meeting  
November 12, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

- IV. Superintendent’s Report**
- V. Presentation of the District’s Testing Report**
- VI. Business Administrator’s Report**
- VII. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

**VIII. Items for Board Action - Resolutions**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

**ROUTINE MATTERS R1-R7**

**POLICY# 0168 – APPROVAL OF BOARD MINUTES**

**R1. RESOLVED:** that the Rochelle Park Board of Education approve the minutes of the following meetings:

- a. October 8, 2012 Caucus Meeting & Executive Session
- b. October 8, 2012 Regular Meeting & Executive Session

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**POLICY #5200 - ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approve the attendance report for the month of October 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	488		1-2 <sup>nd</sup> Grader
Hackensack H.S.	144.5		2- 7 <sup>th</sup> Graders
Academies/ Technical Schools	11		
<b>Total</b>	<u>613.5</u>		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8944	Possible Days	940
Days Present	8653	Days Present	920.5
Days Absent	291	Days Absent	19.5
% Present	96.7	% Present	97.9
% Absent	3.3	% Absent	2.1

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**Policy #8420 – EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approve the following Fire and Security drills for October 2012 for the Rochelle Park School District.

**September**

**Fire Drill –October 15 , 2012**

**Security Drill- October 5, 2012**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING**

**R4. RESOLVED:** that the Rochelle Park Board of Education approve the following HIB Report for October 2012 on behalf of the Rochelle Park School District.

**October 2012**

Reported Incidents: 1

Number of Incidents determined to be HIB: 0

Number of Incidents determined not to be HIB: 0

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**POLICY #2631 NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM**

**R5. RESOLVED:** that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2012 District Testing Report.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**R6. RESOLVED:** that the Board of Education upon recommendation of the Superintendent does hereby authorize the Superintendent of Schools to submit the State ment of Assurance to the Commissioner of Education in Compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**POLICY #2230 CURRICULUM GUIDES**

**R7. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approves the following curriculum guides as presented and on file in the office of the Superintendent.

Music  
Art

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**PERSONNEL P1-P**

**POLICY #3240 - PROFESSIONAL DEVELOPMENT**

**P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the participation of the persons named at the following workshops/conferences:

S. Meyers to attend “Obesity Prevention in NJ” on December 11, 2012 at a cost to the board of \$45.00 for registration. (Title 11 funded)

T. Genovese, S. Vafegh, M. Leccese, R. Redlick to attend “Integrated Therapy in the General Ed Preschool Classroom” on November 14, 2012 at a cost to the board of \$11.00 per registration.

A. Jacobus to attend “Standards Solution-Train the Trainer” on November 29, 2012 at a cost of \$299.00 for registration.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**POLICY #4111 – HIRING- CERTIFIED PERSONNEL**

**\*P2. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.

Indoor Soccer Coach- S. Ramirez  
Gymnastics Coach - S. Ramirez

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**POLICY #9180 - SCHOOL VOLUNTEERS**

**P3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve, with grateful appreciation, the following Library Volunteers and Student Volunteers for the 2012-2013 school year:

Maria Cox- Library  
Emely Montavan – (Pending Criminal History) Library  
Justine Daubner- Student Latchkey

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**POLICY #2340 – FIELD TRIPS**

**P4. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Mrs. Weiner, Mrs. Fletcher & Mrs. Oles to accompany the Chorus to the Bristol Manor Nursing Home in Rochelle Park on December 13, 2012. Mrs. Weiner, Mrs. Fletcher, Mrs. Oles, Mrs. Aiello, Dr. Sacco and one instructional aide will also accompany the Chorus and Instrumental Band to the Rochelle Park Senior Center on the same day at a cost to the district for busing.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**FINANCE F1-F5**

**FINANCE AND INSURANCE**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**Board Secretary's Report**

**F1. RESOLVED:** that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's financial reports for the month of September 2012

**ATTACHMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Roll Call

RV SA TC JE ML MS PB

**POLICY#6660- STUDENT ACTIVITY FUND**

**F2. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2012.**

**ATTACHMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F3. RESOLVED: that the Rochelle Park Board of Education approve the October 2012 payroll in the amount of \$ 383,569.38.**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**POLICY #6421 PURCHASES BUDGETED**

**F4. RESOLVED: that the Rochelle Park Board of Education approves the September Bills list ending September 30, 2012 as approved by the Finance Committee, attached and listed below:**

**ATTACHMENT 1**

<b>A. Regular Bills-Fund 11 (Voided Check)</b>	<b>\$60.00</b>
<b>Total Disbursements</b>	<b>\$60.00</b>

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

RV SA TC JE ML MS PB

**POLICY #7510 USE OF FACILITIES**

**F5. RESOLVED: that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.**

<b>Group/Organization</b>	<b>Use Purpose/Room</b>	<b>Date</b>	<b>Rental Fee</b>
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<b>Midland School #1 PTA Fundraiser for PTA- Carnival/Tricky Tray</b>	<b>Auditorium- Gym</b>	<b>February 2, 2013- February 9, 2013 as a snow/storm day.</b>	<b>None</b>
<b>Maywood/Rochelle Park Girls Softball Softball winter workouts</b>	<b>Auditorium/Gym</b>	<b>Monday nights 6-8 pm from Jan. 7, 2013 to March 18, 2013 when school is in session and when there are no conflicts with school functions.</b>	<b>None</b>

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

RV    SA    TC    JE    ML    MS    PB

**VIII. Reports – Committee Action Items**

*2012-2013 School Year*

<b>Committees</b>	<b>Chairperson</b>	<b>Co – Chairperson</b>
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
<b>Ad-Hoc Committees</b>		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
<b>Liaisons</b>		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

**IX. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

**X. Announcements**

**The next Caucus Meeting will be held on December 10, 2012 at 7:00 PM in the Media Center, and the next Regular Meeting will be immediately following the Caucus.**

**XI. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

\_\_\_\_\_.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open Executive Session at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB



Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Executive Session at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to resume Regular Meeting Agenda at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB

**XII. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting at \_\_\_\_\_ p.m.

Roll Call

RV SA TC JE ML MS PB